

Exam Exemption Form

Student Name: _____ **Student Number:** _____ **Grade:** _____

As per *School Board Policy 6000.1*, students who have earned a grade of a “B” or better in a high school course may be exempt from up to 3 midterm/final exams in a semester. Algebra IB, Algebra I, Algebra I Honors, Geometry, Geometry Honors, Biology, Biology Honors, Advanced Placement, Dual Enrollment course midterm exams *may not* be exempted. **All exam exemptions require parent permission.** The Exam Waiver Form with the original teacher signatures and parent/guardian signatures is due in Guidance before the end of the day on December 16th. **No late forms will be accepted.**

Students: Please choose your exam exemptions wisely. If you have chosen to exempt an exam, but your 2nd quarter grade falls below a “B”, **it is your responsibility** to then study for and be present for the exam. You would no longer be able to exempt the exam. In addition, if your 2nd quarter grade falls below a “B” you will NOT be able to replace that exemption with another exemption. If you have chosen to exempt an exam, you will NOT be able to change your decision after the form is turned in. It is the responsibility of the student to: 1.) Obtain Teacher, Parent and Student signatures on the Exam Exemption Form. 2.) Turn in the Exam Waiver Form on time. 3.) Verify with each teacher that you are still approved to exempt his/her exam and that your grade for the 2nd quarter has not fallen below a “B”. Reminder, if your grade does fall below a “B”, you must take the Midterm Exam. 4.) Use the chart below to see what your final semester grade would be IF you do choose to exempt an exam. **ONLY ONE FORM CAN BE TURNED IN. Students who turn in multiple Exam Exemption forms will forfeit ALL rights to waive ANY exams.**

If you are on campus and are exempt from an exam, you are required to report to the GYM. A list of students who are exempt will be provided there and you will need to check in.

Please have this form filled out as directed by your school. Have your parent/guardian sign the form and return it to the Guidance Office prior to the deadline.

Parents: Before signing this waiver, please read the following:
Exempting exams is a reward for satisfactory or better academic progress. It is widely recognized that students benefit from the study skills practiced when preparing for semester exams similar to those used in post-secondary schools. Students who choose to exempt their exams may forgo the opportunity to improve their semester grades by taking their exams and earning higher grades. Even when eligible, students have the option not to use the exam exemption.

- The student is responsible for the return of this form as required by administration.
- No exam exemptions will be granted without the required form being completed, signed, and turned in before the deadline.
- Students are reminded that they can only exempt a maximum of three of their exams per semester.
- Students should be aware that if their grade falls below a “B” average prior to the end of the semester, they would be required to take the exam for that course.
- Failure to abide by this policy will result in the student having to take the exams for all of their classes.

Teachers: Verify that the student has an A or B for both quarters. Please see the chart below and complete necessary information. IF ...A student’s grade for the current quarter FALLS BELOW A “B”, the student must take the midterm/final exam. If they do not, they will receive an “F” for the EXAM GRADE. It is the student’s responsibility to keep up with their current quarter grade. If you could, please review student grades a week before the exam so if a student did fall below a “B”, they will have been made aware of this. You will receive a list prior to grades being due of all students who exempted your exam. You will need to enter the exempted exam grade in pinnacle.

	Class Period	Exam Date/Time	Subject	1 st Quarter Grade	2 nd Quarter Grade	Exempted Exam Grade* See chart	Final Grade	Teacher Signature
Waiver # 1								
Waiver # 2								
Waiver # 3								

1 st Quarter Grade	2 nd Quarter Grade	Exam Grade (with exemption applied)	Semester Grade (with exemption applied)
A	A	A	A
A	B+	B+	B+
A	B	B+	B+
B+	A	B+	B+
B+	B+	B+	B+
B+	B	B	B
B	A	B+	B+
B	B+	B	B
B	B	B	B

STUDENT Signature: _____ **Date:** _____

PARENT Signature: _____ **Date:** _____

(Print) Parent Name: _____